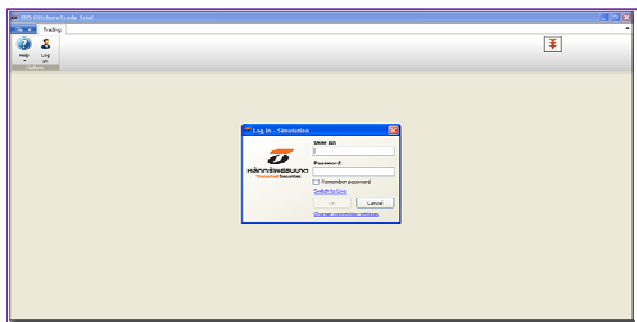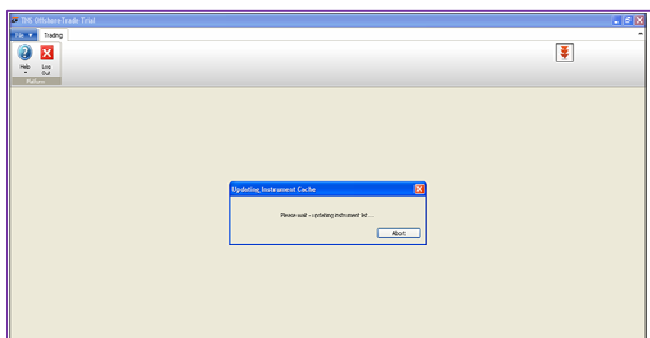## User Manual – TNS Offshore Trading Terminal

After opening the TNS Offshore trading application, type in your Username and Password

The system might take a while (2-5 minutes) to update the application

After accessing the system, the client will have to click on "Enable trading" before he or she can open

an order or trade any transaction that might occur

Step 1 Create Blank Space

First time users will need to create a Blank Space workplace, this will provide a more convenient pathway to trade. You can do so, by clicking on File > Workspace > Blank Workplace

Later, the user can add any window command onto this blank

workplace, under the three main categories which are Trading,

Account, and News and Research
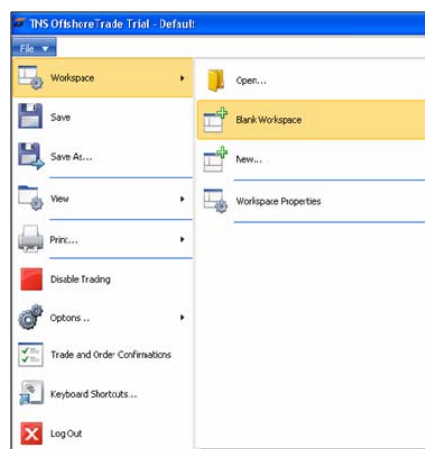
Trading Menu consist of these following Icons

Icon	
Trade Modules	Icon to access to individual trading window for checking the price list or making a stock trade
Order	To open an order of a specific price that is not on the current bid/ask market price
Price and Trade	Click this icon to add "Price and Trade" window onto your Blank Workplace, this will allow the user to search the name of product and for it to be display in the watch list space User can also change the List View to Grid View in accordance to your preference
Open Position	Click to view the Current Open order that the user is holding
Trade Blotter	Trade Blotter will display the details of your recent trades.

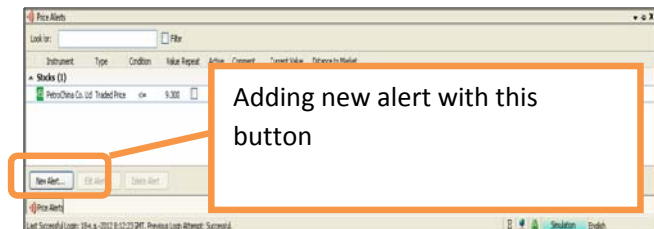|	
Open Order	**The list of all open orders**
Account and Margin	**Adding the window to show the available margins for trading** USD Cash balance: 65,147.47 [i] Account value: 100,000.17 [i] Margin available: 91,267.66 Margin utilisation: 0 %
Chart	**Display multiple security charts all at once, the user can click on the icon to minimize the window, and click again to maximize** EURUSD, Forex Spot, 30 Minutes EURUSD 30 Minutes Bar HLC EURUSD ▾ B A Last Successful Login: 18-n.ย.-2012 7:02:01 GMT. Previous Login Attempt: Successful. Simulation English • **Click on the time (A) to Expand and Shrink the Graph** • **Drag the graph at point (B) to view to past records**
News	**Open the News and research window (this is a shortcut to the News and Research menu tab)**
Price Alert	**Set the Price Alert to notify the user when the price of the products have reach the specific prices** Price Alerts Look for: Filter Instrument Type Condition Value Repeat Active Comment Target Value Distance to Market Stocks (1) PetroChina Co. Ltd Traded Price <= 9.300 Adding new alert with this button New Alert... Edit Alert Delete Alert Price Alerts Last Successful Login: 18-n.ย.-2012 8:52:23 GMT. Previous Login Attempt: Successful. Simulation English
Instrument Explorer	**Search the names and products on the specific type of industries to be place on the "Price and Trade" window**
Window	**Shortcut to manage all the window commands that is currently displayed on the workplace**
Help	**The "Help" button will give a more in-depth information, in addition to what TNS have provided**

 Trade Settings	**Basic settings on the application interface such as password, and alert sound**
 Enable Trading	**Icon to enable trade or disable trade**
 Log out	**Click to Log out from the application**

Account menu are consists of the following icons

Icon	
 Account Summary	**The Account Summary module contains information about your Account value; Net positions, and the unrealized value (total profit and loss on all positions) of your account(s), Available margin, and the margin required for your positions.**
 Account Overview	**View the overview account of the user such as cash balance, margin available for trading, and account summary.**
 Reset Trial Account	**User can use this button to reset your account; it will restart your trading strategies from scratch (available only on trial version).**
 Activity log	**Bring up the history of events that have occurred in relation to trading such as the time of confirmed Orders in buying/selling**

Trading Condition	**Trading Conditions show the costs and trading conditions currently set for your trading account. If you have multiple accounts, different trading conditions may apply to each account.**
Account Statement	**The Account Statement displays an itemized list of all postings in your account, Fund transfers to your account, Fund withdrawals from your account, Profits and losses from trading activities, Commissions, Dividends, and Interest.**
Account Exposure	**Account Exposure sums up your Forex exposures. It differs from the information in the Account Summary by listing your total exposure base on currencies, e.g. total EUR exposure. (The Account Summary lists your exposure by instrument, e.g. EURUSD and EURJPY.)**
Trade Reports	**Trade Executed – The Trades Executed list offers an overview of your opened and closed positions. This statement lists all trading activities, including activities that are not reflected in your cash flow.** **Trade Booked –overview of trades booked given as itemized list of all trading activity that will make changes on your account.**
Forex Rollover	**Report on every transaction of Forex Position that the user is holding**
Share Dividends	**Update news on Dividend payments**
Interest Rate	**Interest rate are lists base on each currency in periods of one day up to one year**

Interest Rates

Currency	1 day	1 week	2 weeks	1 month	2 months	3 months	6 months	9 months	1 year
EUR	-0.105	-0.030	0.071	0.970	0.170	0.100	0.470	0.640	0.450
USD	0.027	0.374	0.414	0.510	0.516	0.459	0.858	1.038	0.848
JPY	-0.025	0.111	0.137	0.201	0.210	0.145	0.468	0.614	0.401
GBP	0.378	0.570	0.602	0.679	0.680	0.610	1.012	1.197	1.007
AUD	3.330	3.723	3.758	3.843	3.809	3.695	4.005	4.119	3.877
CAD	0.741	1.087	1.134	1.254	1.302	1.278	1.748	2.003	1.870
CHF	-0.121	-0.112	-0.087	-0.026	-0.045	-0.118	0.254	0.411	0.188
CZK	0.700	0.700	0.666	0.594	0.566	0.468	0.708	0.832	0.638
DKK	-0.288	-0.329	-0.286	-0.181	-0.194	-0.260	0.929	0.338	0.176
HKD	0.379	0.379	0.408	0.479	0.480	0.424	0.827	1.011	0.825
NOK	1.706	1.707	1.735	1.805	1.884	1.820	2.213	2.402	2.207
NZD	2.308	2.691	2.764	2.951	2.959	2.909	3.332	3.535	3.345
SEK	1.100	1.490	1.525	1.609	1.622	1.549	1.880	2.006	1.789

Subscription Billing History	**Subscription Billing History – available for user to subscribe to the service as well as bills of the previous subscription**	
Manage Subscription	**Register to the subscribe news, or to unsubscribe the services**	
Cash Transactions	**Cash Transactions provide an overview of pending transfers to and from your account(s). You can toggle between your account(s) by using the Account drop-down menu.**	
Historic Cash Transactions	**All historical transactions that have occured**	

News and Research menu consists of these following icons

News	**News report that relates to the investment opportunities, where the user can specify the KEYWORD to narrow down the scope on the region of the news**	
Economic Calendar	**Economic news calendar around the world, users are also allow to access past news records as well**	
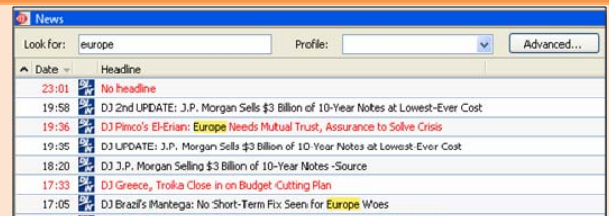
|	
Technical Analysis Tools	**Technique Analysis tools allow users to access the recommended products according to the Technique Analysis**
Chart	**Open Chart with different type of outcomes, such as Line, Dot, Line-Dot, Forest, BarOHLC, Bar HLC, CandleStick, Staircase, and Comparaive.**

Tips

- **Click to Minimize the window by pressing on** **icon**
- **Change individual windows to multiple tabs on the top by clicking** **on the individual windows**

Step 3 Example of User's Blank Workspace
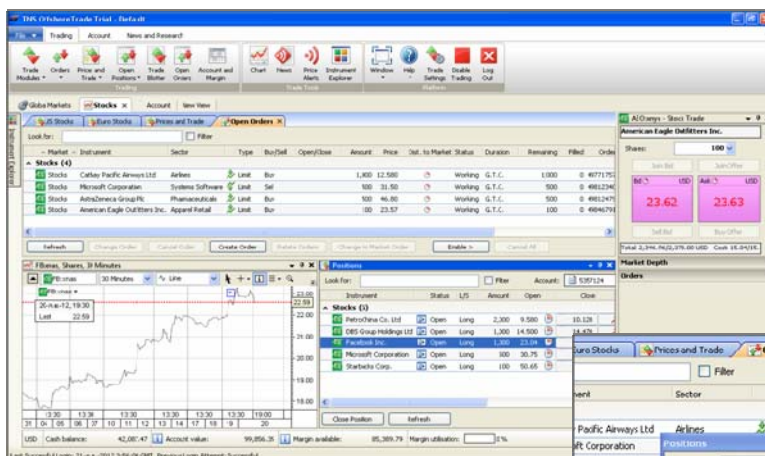
User can adjust the windows in workplace by dragging a title bar and drop it to the desired position.
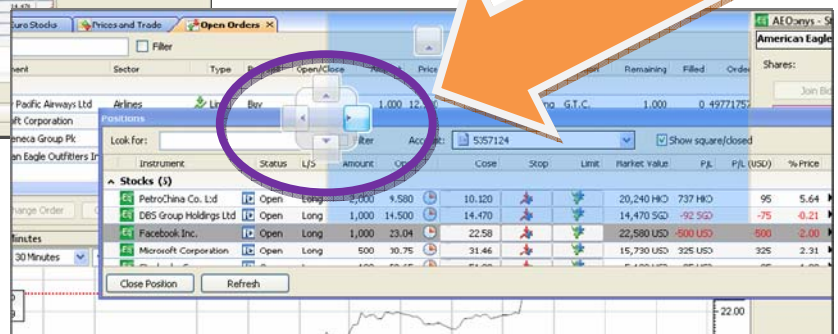
Step 4 Start trading with TNS

Stock – Stock Order are divided into 4 types	
1) **Limit**	**Wait to buy/sell the product at specific prices**
2) **Market**	**Buying/selling at the market price**
3) **Stop**	**Place order on price above the market**
4) **Trilling Stop**	**Selling the products by trilling the profit**
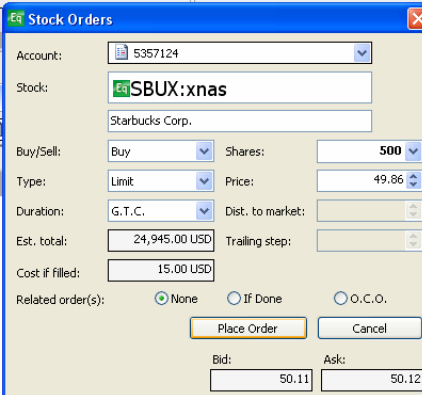
Sell/Buy Products

Client can trade through the"Price and Trade" window by clicking **the icon then right click on the product name that client wants to trade select "Orders", or by directly selecting** **icon**

The client will be ask

     a)   **Type of Order**

     b)   **Duration**
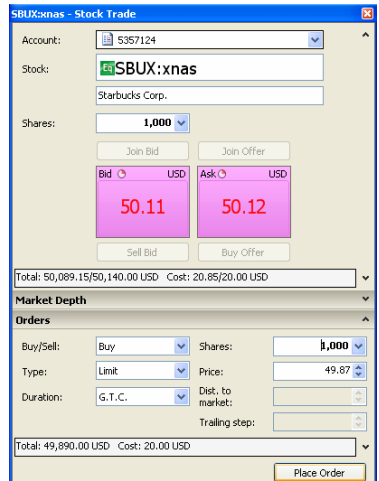
     c)   **Price**

Place Order after all area has been filled

Alternatives:

Trading through Stock Trade Module by

     a)   **Select Trade Modules**

     b)   **Click Stock Trade**

     c)   **Buy/Sell at market price**

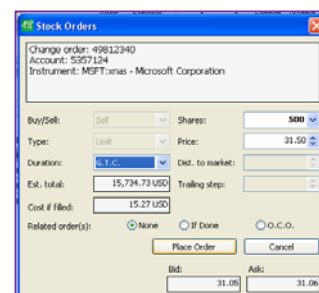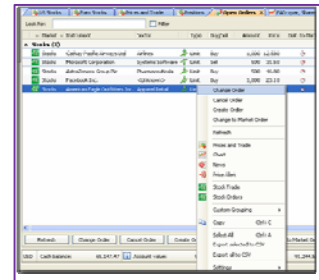   d)   **Or limit the price to buy/sell**

Changing, canceling order

Changing Order

Click on [icon] Icon to access to the list of all products that user is

holding

1. Right click on the Product that user wants to change, then

   click "Change Order"

2. Adjusting the price, amount, type in the stock order

   window , after finish click "Place Order" once again

Canceling Order

Selecting on the Icon [icon] to access the list of all products that
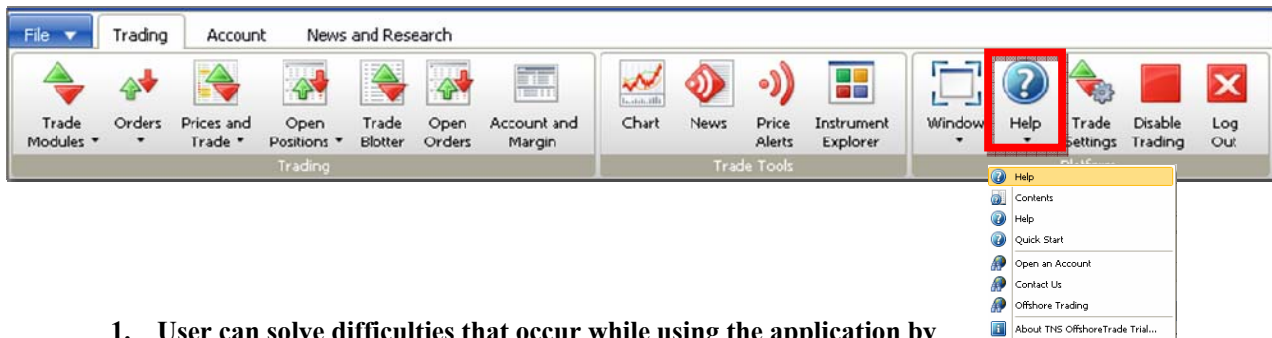
user is holding

1. Right click on the Product that the user wants to

   change, then click "Cancel Order"
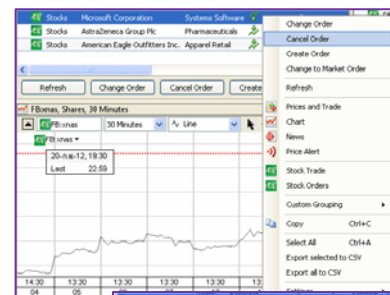
1. Stock order window will appear allowing the user to Cancel the

   Order, then click start to begin the cancellation process. When

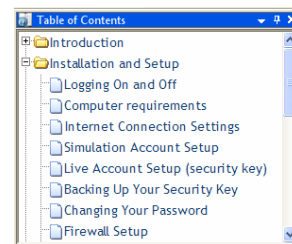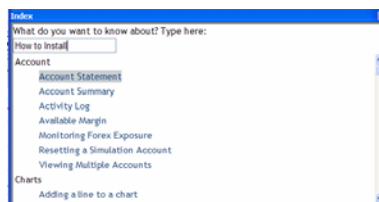   it is done, the cancel confirmation window will appear.
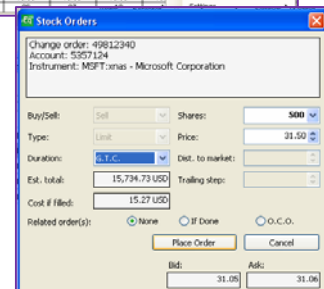
Step 5 Help

1. **User can solve difficulties that occur while using the application by clicking on "help", then select the content to open the glossary for more information about the application**

2. **Click Help to open the Index and search the keyword**

3. **Contact us for more information**

    At TNS offshore trading Offshore.support@thanachart.co.th

    Tel. 02-217-8780, 02-217-8781